

FROME VALLEY PARISH COUNCIL

Incorporating the parishes of Cattistock, Frome St Quintin, and Chilfrome and the hamlets of Chalmington, Chantmarle, Holywell and Sandhills, parts of Wardon Hill and surrounding areas

Minutes of the Parish Council Meeting held on Monday 24th November 2025 at 7.00pm at the Savill Hall, Cattistock

Present:

Cattistock	Frome St Quintin	Chilfrome
Cllr C Ould (Vice-Chairman) (CO)	Cllr S Palmer (Chairman) (SP)	Cllr V Kennard (VK)
Cllr B Sennett (BS)	Cllr D McCallum (DM)	
Cllr G Browning (GB)		
Cllr D Newman (DN)		

In attendance:

Joanne Kyles (Clerk)

3 members of the public

24-11-1 Public democratic forum

Members of the public wanted to update the council on their pursuit to gain clarification on the ownership of Back Lane in Cattistock since they were concerned with the state of the road. The council noted that this had been an ongoing issue for many years but welcomed their work and asked to be kept updated. The clerk advised them to contact Cllr Neil Eysenck of Dorset Council as he had too been working on the issue.

In addition, there were concerns that there had been planning contraventions on Back Lane- large amounts of concrete had been laid which were encroaching onto the lane and the concern was of water run-off in an area that was prone to severe flooding. The clerk was asked to inform Enforcement at Dorset Council to see if any planning application had been made and/or if there had been a contravention.

There was a query regarding the touring caravan being used on a plot of land in Sandhills. The council explained that unless there was a planning contravention then there was nothing that could be done.

A representative for the Cattistock website attended and asked if more information regarding the parish council meetings etc could be displayed on the Cattistock website. The council explained that although the enthusiasm was welcomed it was not appropriate to have the information regarding the whole parish of Frome Valley to be only mentioned on an Cattistock specific website. The parish council would continue to advertise and parish related matters on their website and social media accounts.

24-11-2 Welcome and opening introduction from the Chair.

Cllr S Palmer welcomed everyone to the meeting. Meeting opened at 7.15pm.

24-11-3 To receive and approve apologies for absence.

Apologies for absence were received and accepted from Cllr S Stovin.

24-11-4 To receive disclosures of interests or grants of dispensation

Cllr Sennett declared that he was the applicant in planning application P/HOU/2025/06542 and would not participate in discussions.

24-11-5 To approve the minutes of the Parish Council meeting held on 29th September 2025

The minutes of the previous Parish Council meeting were approved as a true and accurate record of the meeting.

Proposed: DM

Seconded: GB

24-11-6 Matters arising from the last meeting for information only.

Regarding the registration of Savill Hall, the clerk was informed that the matter was with a solicitor and is being progressed.

The councillor vacancy for Cattistock was advertised with Dorset Council and since there was no response the council can move to co-option.

24-11-7 To receive a report from Eggardon Ward Councillor for Dorset Council (Neil Eysenck)

None received.

24-11-8 Community Space

i. To receive an update from the Community Space group

No report received. All repairs approved at the last meeting have been completed as organised by the clerk. The springer base has been removed due to health and safety concerns.

ii. To consider the latest inspection reports and any repairs required

It was resolved to replace swing basket at a cost of £1350 and should the rocker proposed be suitable it will also be replaced at a cost of £490.

Proposed: VK

Seconded: SP

24-11-9 To discuss the date and arrangements for the Annual Parish Meeting 2026

It was resolved that the Annual Parish Meeting for 2026 will be held on Monday 18th May. The clerk was asked to invite all community groups to give the Parish Council an update. The meeting would also include information on being a parish councillor since there are vacancies.

24-11-10 Financial

i. To review and approve all payments and receipts due or paid/received since last meeting

All payments and receipts were approved. As well as approval of advanced payment to Dorset Council for £350 for the Chilfrome Grit Bin and £85 for Microsoft 365 which expires in December.

Proposed: CO

Seconded: DM

Payments:

Name	Description	Amount
	Office Administration	981.48
Dorset County Pension	October & November	268.62
HMRC	Employer NI	86.69
HMRC	Employee NI	0.63
Lloyds	Bank Charges	8.50
Lebara	Mobile Phone Charges	9.00
Amazon	Stationery	21.44
Savill Hall	Meeting hall- November	20.00
Ken Hussey	Playground repairs & Inspection	445.00
Royal British Legion	Donation	50.00
DAPTC	Conference	75.00
SLCC	CILCA Books	202.30
Minute Man Press	Stationery	16.00

Total: £2184.66

Receipts:

Lloyds	Bank Interest (all accounts)	56.32
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Total: £56.32

ii. To receive the latest financial reports and bank reconciliation

SP carried out the checking of invoices, bank statements and bank reconciliations.

Bank reconciliation as at 5/11/2025

Lloyds Current Account- £5020.37

Community Space Account- £3407.57

FVPC 32 Day Account- £15575.42

Lloyds Fixed Term Account- £20720.00

Total Balance: £44719.11

iii. To consider the budget and precept request for 2026-2027

The budget was discussed and agreed that the overall increase in the precept request should be approximately 5% and that any additional requirements would be covered by reserve funds for 2026-2027. Once final details are received from Dorset Council regarding the tax base the clerk will present a final budget for approval at the January meeting.

24-11-10 Planning

i To consider all planning applications in circulation

- P/CLE/2025/04872-Proposal: Certificate of lawfulness to remove the 28-day restriction: Section 106 to residential. Has been used as what is considered a private dwelling since December 2013. Requesting a change of use from commercial to residential as previously authorised. Frome Cottage, Lancombe Country Cottages, Higher Chilfrome, DT2 0HU

Closed 19/11/25.

- P/HOU/2025/06542- Replace existing conservatory to same footprint and form new roof over. Tillands Knap, The Square, Cattistock, DT2 0JD

The council had no comment to make on this application.

ii. To note development decisions received since the last meeting or other planning matters.

To note outcome of enforcement action EN/2023/00403- Old Moss Farmhouse- Shepherd's Hut Contravention. *Case Closed.*

24-11-12 Highways

Cllr McCallum presented the council with details on the proposed road closure in Evershot for Wessex Water works. Several parts of the road will be closed from Feb-June 2026. The clerk was asked to distribute the information via email to all councillors and upload to the council's website and social media accounts.

24-11-13 Footpaths & Rights of Way

Cllr Newman will now be the representative for footpaths and rights of way.

24-11-14 Correspondence

Previously circulated.

24-11-15 Parish reports

Cattistock

None.

Frome St Quintin

The new defibrillator has been fitted into the old phone box and training been arranged.

Chilfrome

The grit bin in higher Chilfrome has been replaced.

24-11-16 To confirm arrangements for the next Parish Council meeting on Monday 24th November 2025

Next meeting to be held on Monday 26th January 2026. The clerk informed councillors that the office would be closed for Christmas from 19th December to 6th January 2026.

There being no further business, the meeting closed at 20.20.

Clerk to the council: Joanne Kyles

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