

FROME VALLEY PARISH COUNCIL

Incorporating the parishes of Cattistock, Frome St Quintin, and Chilfrome and the hamlets of Chalmington, Chantmarle, Holywell and Sandhills, parts of Wardon Hill and surrounding areas

Minutes of the Parish Council Meeting held on Monday 26th January 2026 at 7.00pm at the Savill Hall, Cattistock

Present:

Cattistock	Frome St Quintin	Chilfrome
Cllr C Ould (Vice-Chairman) (CO)	Cllr S Palmer (Chairman) (SP)	
Cllr B Sennett (BS)	Cllr D McCallum (DM)	
Cllr G Browning (GB)	Cllr S Stovin (SS)	

In attendance:

Joanne Kyles (Clerk)

0 members of the public

26-01-1 Public democratic forum

No members were present.

26-01-2 Welcome and opening introduction from the Chair.

Cllr S Palmer welcomed everyone to the meeting. Meeting opened at 7pm.

26-01-3 To receive and approve apologies for absence

Apologies for absence were received and accepted from Cllr V Kennard

Absent- Cllr D Newman.

26-01-4 To receive disclosures of interests or grants of dispensation

None.

26-01-5 To approve the minutes of the Parish Council meeting held on 24th November 2025

The minutes of the previous Parish Council meeting were approved as a true and accurate record of the meeting.

Proposed: GB

Seconded: CO

26-01-6 Matters arising from the last meeting for information only.

The clerk informed the council that Vanessa Owens had stepped down as parish councillor and the vacancy had been advertised.

The clerk informed the council that the new swing basket and rocker had been ordered for the Community Space and would be installed soon.

26-01-7 To receive a report from Eggardon Ward Councillor for Dorset Council (Neil Eysenck)

Report received and will be published with the minutes.

Additional actions included following up on several parish related enquiries that had been previously made including the footpath at Frome St Quintin, updates regarding planning for Cattistock Lodge, the concrete pads laid in Back Lane, Cattistock and any enforcement action update and if it was possible to have a flood height indicator installed at Hedgehog Break.

26-01-8 Community Space

i. To receive an update from the Community Space group

None received.

ii. To consider the latest inspection reports and any repairs required

It was resolved to repair the swing top links at a cost of £35. The clerk will inquire into the cost of replacing the broken wood on the ramp on the zip wire.

Proposed: DM

Seconded: GB

26-01-09 Financial

i. To review and approve all payments and receipts due or paid/received since last meeting

All payments and receipts were approved.

Proposed: SS

Seconded: DM

Payments:

Name	Description	Amount
Dorset Council	Grit Bin- Chilfrome	£415.20
Joanne Kyles	Microsoft 365	£84.99
J Carver	Grass Cutting Community Space 2025	£350.00
SLCC	CILCA Training	£495.00
DAPTC	CILCA Training	£295.00

	Office Administration- DEC/JAN	1004.88
Dorset County Pension	October & November	268.62
HMRC	Employer NI	86.69
Lloyds	Bank Charges	4.25
Lebara	Mobile Phone Charges	9.00
Savill Hall	Meeting hall- January	20.00
Ken Hussey	Playground Inspection Q4	75.00
ICO	Direct Debit	47.00

Total: £3155.33

Receipts:

Lloyds	Bank Interest (all accounts)	41.70
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Total: £41.70

ii. To receive the latest financial reports and bank reconciliation

SP carried out the checking of invoices, bank statements and bank reconciliations.

Bank reconciliation as at 15/01/26

Lloyds Current Account- £16786.18

Community Space Account- £3412.73

FVPC 32 Day Account- £0 (Closed)

Lloyds Fixed Term Account- £20720.00

Total Balance: £40,918.91

iii. To note transfer of monies in 32-day savings account and account closure

The transfer of monies in the Lloyds 32-day savings account was noted, due to cash flow, and the account has been closed. The clerk will investigate other savings accounts with which to invest future savings.

iv. To consider the budget and precept request for 2026-2027

The budget for 2026-2027 was agreed and the clerk will request a precept from Dorset Council of £13129.93.

Proposed: CO

Seconded: SS

v. To approve the hiring of an Internal Auditor at the cost of £145

The hiring of the internal auditor, Barker-Fox Associates was approved at a cost of £145.

Proposed: CO
Seconded: DM

vi. To agree to have the website scanned for website accessibility compliance at a cost of £120

The council approved the cost of £120 to have the FVPV website scanned and amended where required for accessibility compliance.

Proposed: CO
Seconded: BS

vii. To agree to send the clerk on a training course with DAPTC at the cost of £30

The council approved the cost of £30 to send the clerk on a training course with DAPTC.

Proposed: SP
Seconded: SS

26-01-10 Planning

i To consider all planning applications in circulation

- P/FUL/2025/07175 Erect steel framed extension to the existing building to have 1 no. sectional overhead door and 1 no. personnel door. Wardon Hill Business Park, Long Ash Lane, Wardon Hill, DT2 9PW
Closed 6/12/25- No comment
- P/PABA/2025/07317 Erect two agricultural building for machinery and farm storage. Horchester Farm, Holywell, DT2 0LL
Prior approval required- No comment
- P/HOU/2025/06523 Change of roof material from Thatch to Heritage Tiles. Old Rectory Lodge, St Helens Lane, Chilfrome, DT2 0HA
Application Withdrawn

ii. To note development decisions received since the last meeting or other planning matters.

- P/CLE/2025/04872-Proposal: Certificate of lawfulness to remove the 28-day restriction: Section 106 to residential. Has been used as what is considered a private dwelling since December 2013. Requesting a change of use from commercial to residential as previously authorised. Frome Cottage, Lancombe Country Cottages, Higher Chilfrome, DT2 0HU.
Under Consideration.
- P/HOU/2025/06542- Replace existing conservatory to same footprint and form new roof over. Tillands Knap, The Square, Cattistock, DT2 0JD.
Approved.

26-01-11 Highways

Cllr David McCallum discussed the collision report that the clerk had distributed regarding the fatality on the A37. It was noted that the police only require notice of other incidents in the same place if they are within 100 metres.

The clerk was asked to contact Dorset Council regarding the gritting of particular roads in the parish which were deemed very dangerous when icy. Cllr Chris Ould will provide the clerk with the exact locations required. Should this not be possible the clerk and chairman will liaise with Cllr Dan Newman, who is supplied with grit, on what options the parish council can take to help.

26-01-12 Footpaths & Rights of Way

None

26-01-13 Correspondence

Previously circulated.

26-01-14 Parish reports

Cattistock

None

Frome St Quintin

None

Chilfrome

None.

26-01-15 To confirm arrangements for the next Parish Council meeting on Monday 30th March 2025

Next meeting to be held on Monday 30th March 2026.

There being no further business, the meeting closed at 20.15.

Clerk to the council: Joanne Kyles

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